

**PSG Institute of Technology and Applied Research Neelambur,
Coimbatore-641062**

Minutes of the IQAC (NBA) Criterion Meeting Chaired by Dr. P.V. Mohanram – Principal held on 04.10.2019

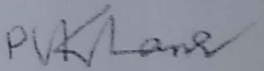

MEMBERS ATTENDED

1	Dr. P.V. Mohanram – Principal	10	Dr. D. Sivaganesan – Professor, CSE and IQAC Member
2	Dr. G. Chandramohan – Vice Principal	11	Dr. G. Rajesh Kumar – Associate Professor, Mechanical
3	Dr. P. Subbaraj – Dean, Research	12	Dr. C.S. Subash Kumar – Associate Professor, EEE
4	Dr. N. Saravanakumar – HoD, Mechanical	13	Dr. R. Mangalam – Associate Professor, Physics
5	Dr. R. Ramesh – Professor, Mechanical and Coordinator- IQAC	14	Dr. P. Reba – Associate Professor, ECE
6	Dr. T. Hamsapriya – Professor and HoD, ECE	15	Ms. D. Pricilla – Assistant Professor, Civil
7	Dr. M.I. Abdul Aleem – Professor and HoD, Civil	16	Ms. P. Priya Ponnuswamy – Assistant Professor, (Selection Grade) CSE
8	Dr. R. Manimegalai – Professor and HoD, CSE	17	Mr. K. Anandha Kumar – Assistant Professor, EEE
9	Dr. D. Elangovan – Professor, Mechanical and IQAC Member		

S.No.	Points Discussed	Action to be Taken	Responsibility
Principal welcomed the HoDs and IQAC members for the meeting. The meeting started at 2:15 PM.			
1	IQAC Guidelines (NBA) 2.2.3 Quality of Student Projects	Principal elaborated a set of Guidelines for allocating final year projects and Rubrics for project work review to Guides. [Refer Circular on IQAC (NBA) Guidelines 2.2.3 Quality Of Student Project, dated: 04-10-2019].	All HoDs
2	IQAC Guidelines (NBA) 2.2.4 Industry–Institute Interaction plan and 2.2.5 Initiatives related to Industry Internship/ Summer Training	Principal discussed about a set of Guidelines for Industry–Institute Interaction plan and maintain Industry Visit/Internship details (Please refer Circular on IQAC (NBA) Guidelines – Initiatives related to Industry Internship/Summer Training, Industry–Institute Interaction). Issued on 04-10-2019.	All HoDs
3	Criterion-1: Vision, Mission and Program Educational Objectives	Principal requested the HoDs to accelerate for preparing for NBA Criteria-1 as per Guidelines Issued on 04-10-2019.	All HoDs
4	Criterion -2 : Program Curriculum and Teaching – Learning Processes	Principal requested all the HoDs to submit Criterion 2 Program Curriculum and Teaching–Learning Processes for NBA on or before Friday, 25 October 2019 and the same will be reviewed by IQAC team subsequently.	All HoDs and Ms.P.Priya Ponnuswamy Assistant Professor, (Selection Grade)CSE
5	Syllabus Book Compilation	Principal expressed happiness for the completion of the Syllabus book (2013 and 2017 Regulation) work by all the five Departments as per the NBA requirements. The efforts put forward by Dr.D.Sivaganesan, Dr. P. Reba of IQAC members was appreciated.	-

S.No.	Points Discussed	Action to be Taken	Responsibility
6	Acceleration of courses of final semester	Vice Principal requested all HoDs to inform the students about the option of acceleration of courses of the VIII semester and the details of registration.	All HoDs
7	Placement and Training Plan	Dr. N. Saravanakumar elaborated the detailed Placement and Training plan for the students as listed below: <ul style="list-style-type: none"> • Two Hours for placement and training can be conducted per week starting from 2nd semester. • English Communication/Aptitude Preparation - 2nd Semester • Problem Solving Aspects - 3rd Semester • Business Communication Details -4th Semester • Quantitative Aptitude- 5th Semester 	Placement and Training Team
8	Bio-Metric Attendance-Lunch Break	Vice Principal requested all the faculty who are going for lunch, to hostel and quarters to put their Bio-Metric Attendance (both "Out" and "In" data entry) with immediate effect.	All Faculty
9	Exam duty- Autonomous College	Principal told that those faculties who are going to Exam duty for Autonomous Colleges can go after applying for CL and same to be informed to Exam Cell.	All Faculty

Finally, Principal thanked all the members and the meeting came to end approximately by 3:00 PM.


 **PRINCIPAL**

Copy to:

Vice Principal
 All HoDs
 Faculty concerned